

ABWF – Executive Director search

The Absaroka-Beartooth Wilderness Foundation (ABWF) seeks a new Executive Director. Founded in 2012, the ABWF is a Montana-based nonprofit whose mission is to "support stewardship of the Absaroka Beartooth Wilderness and to foster appreciation of wild lands." To this end we lead trail maintenance projects, guided hikes, history talks, slideshows, Leave No Trace clinics, campground projects, and Trail Ambassadors and Artists in Residence programs. For more information see our website at abwilderness.org.

Reporting to the Board of Directors, the Executive Director manages a budget of \$175,000 and manages a seasonal staff of interns and a Program Director. Among his or her duties are coordinating field work with the United States Forest Service, soliciting volunteers, developing fundraising activities with the board of directors, preparing grant applications, membership promotion, communications with members and the public, developing partnerships with other organizations, and community involvement. Significant travel to the communities that border the Wilderness is expected; expenses will be reimbursed but the Executive Director must provide a personal vehicle for travel. ABWF is currently based in Red Lodge, but the Board will consider relocating the office to another community in the region such as Billings, Bozeman, Livingston, Gardiner.

The successful candidate must demonstrate:

- A grounded belief in the value of Wilderness
- Proven fundraising ability from foundations and individuals and an enthusiasm for fundraising
- Proven organizational skills appropriate for a small operation, including a track record of completing multiple ongoing tasks without letting significant items escape necessary attention
- A leader with demonstrated track record of working effectively with minimal oversight
- Communications and interpersonal skills, including ability to manage staff and volunteers
- Basic computer skills (proficiency in Word, Excel, PowerPoint, etc.)

The following qualifications will be considered a plus:

- On-the-ground experience in leading stewardship field work in the Wilderness
- Background and experience in designing and delivering educational programs
- Executive-level experience in nonprofit organizations or conservation
- Experience dealing with a government agencies, particularly the Forest Service
- Knowledge of the Absaroka Beartooth Wilderness
- Backpacking/hiking experience
- Natural history or educational background

- Proficiency in web design, WordPress, and online communication tools

Salary - \$45-65k DOE + medical stipend. Start date is negotiable but ASAP desired. There is no application deadline; candidates will be reviewed on a rolling basis and should apply ASAP.

Contact: Richard Lyon, Interim President, richardglyon@att.net